

**REGULAR & ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION**  
**January 22, 2024**

**I. Call to Order**

The Regular & Organizational Meeting of the Hale Area Schools Board of Education was called to order by Superintendent Yorke at 6:00 pm

Present: Cryderman, Sheldon, Shellenbarger, Lynch, & Reilly  
Absent-Members: Spaw  
Guests in Attendance: 0

**II. Pledge of Allegiance**

**III. Mission, Vision and Belief Statement**

**A moment of silence was observed before beginning the meeting in honor of Mr. Kimmerer and the Whittemore-Prescott students who have passed away..**

**IV. Additions/deletions/corrections of agenda items:** Mr. Yorke would like to add Action Item-7C: School Resource Officer Approval; all members were in favor of this addition

**V. Presentation** Mr. Yorke handed out certificates of appreciation to our board members, thanking them for their service and dedication.

**VI. Guest Comments - Members of the public may address the board at this time:** None

**Organizational Meeting**

**Election of Officers**

**A. Board President Election**

Cryderman moved to nominate Spaw for School Board President; the motion was supported by Reilly and the nomination was accepted

**Roll call:** 5 yes, 0 no 1 absent; motion carried

**B. Vice-President Election**

Shellenbarger moved to nominate Cryderman for School Board Vice-President; the motion was supported by Lynch and the nomination was accepted.

**Roll call:** 5 yes, 0 no 1 absent; motion carried

*At this time, Mr. Yorke gave the meeting over to newly elected Vice-President Cryderman to preside.*

**C. Secretary Election**

Cryderman moved to nominate Sheldon for School Board Secretary; the motion was supported by Shellenbarger and the nomination was accepted.

**Roll call:** 5 yes, 0 no 1 absent; motion carried

**D. Treasurer Election**

Cryderman moved to nominate Shellenbarger for School Board Treasurer; the motion was supported by Reilly and the nomination was accepted.

**Roll call:** 5 yes, 0 no 1 absent; motion carried

## Designations

### A. Designation of Depositories for School Funds

At the recommendation of Mr. Yorke, a motion was made by Lynch, supported by Sheldon to adopt **Resolution 24-1** in that Mercantile Bank, Northland Area Credit Union, Huntington Bank, and Michigan School District Liquid Asset Fund (MILAF) be designated as depositories for school funds; also approving Superintendent Jeffrey Yorke, Business Manager Michael Boensch, Principal Michael Bowman, Assistant Business Manager Jennifer Scholtz, Treasurer Shellenbarger, Secretary Sheldon, and President Spaw as authorized signatories for the General Fund.

**Roll call:** 5 yes, 0 no 1 absent; motion carried

### B. Student Activity & Athletic Accounts

At the recommendation of Mr. Yorke, a motion was made by Sheldon, supported by Shellenbarger to adopt **Resolution 24-2** to approve Superintendent Jeffrey Yorke, Principal Michael Bowman, Business Manager Michael Boensch, and Assistant Business Manager Jennifer Scholtz as authorized signatories for the Student Activity and Athletic Accounts at Huntington Bank. Any person not specifically listed shall be removed as signatories from these accounts. A minimum of two signatures are required and out of those two signatures one must come from the District office.

**Roll call:** 5 yes, 0 no 1 absent; motion carried

### C. Food Service Account

At the recommendation of Mr. Yorke, a motion was made by Shellenbarger, supported by Lynch to adopt **Resolution 24-3** to approve Superintendent Jeffrey Yorke, Principal Michael Bowman, Business Manager Michael Boensch, and Assistant Business Manager Jennifer Sholtz as authorized signatories for the Food Service account at Huntington Bank. Any person not specifically listed shall be removed as signatories from these accounts. A minimum of two signatures are required and out of those two signatures one must come from the District office. **Roll call:** 5 yes, 0 no 1 absent; motion carried

### D. Agreements and Contracts

At the recommendation of Mr. Yorke, a motion was made by Sheldon, supported by Lynch to authorize the Superintendent or designee to sign contracts and agreements. Discussion occurred. **Roll call:** 5 yes, 0 no 1 absent; motion carried

### E. Purchase Orders

At the recommendation of Mr. Yorke, a motion was made by Lynch, supported by Shellenbarger authorizing Superintendent Jeffrey Yorke, Principal Michael Bowman, and Business Manager Michael Boensch to sign purchase orders.

**Roll call:** 5 yes, 0 no 1 absent; motion carried

### F. Posting Public Notice of Board Meetings

At the recommendation of Mr. Yorke, a motion was made by Reilly, supported by Shellenbarger designating the Assistant Business Manager Jennifer Scholtz as the individual responsible for posting public notice of Board meetings.

**Roll call:** 5 yes, 0 no 1 absent; motion carried

**G. Determination of Fee Charged to Individuals Who Request Notice of Board Meetings (M.C.L.15.266)**

At the recommendation of Mr. Yorke, a motion was made by Sheldon, supported by Shellenbarger to charge an annual fee of \$100 to individuals who request notice of Board meetings by first class mail and no charge for notice by email.

**Roll call:** 5 yes, 0 no 1 absent; motion carried

**H. Designate Legal Counsel**

At the recommendation of Mr. Yorke, a motion was made by Lynch, supported by Shellenbarger to designate Thrun Law Firm for legal services and to approve the payment of the annual \$2,500 retainer fee. Discussion occurred

**Roll call:** 5 yes, 0 no 1 absent; motion carried

**I. Association Memberships**

At the recommendation of Mr. Yorke, a motion was made by Shellenbarger, supported by Reilly to authorize membership in 1. Michigan Association of School Boards (MASB), 2. Michigan Association of School Administrators (MASA), 3. Michigan Association of Secondary School Principals (MASSP), 4. Michigan Elementary and Middle School Principals Association (MEMSPA), 5. Michigan School Business Officials (MSBO).

**Roll call:** 5 yes, 0 no 1 absent; motion carried

**J. Meeting Dates**

At the recommendation of Mr. Yorke, a motion was made by Sheldon, supported by Shellenbarger to designate the third Monday of the month for regular meetings, with the exception of January, where the meeting will be held on January 13, 2025.

**Roll call:** 5 yes, 0 no 1 absent; motion carried

**K. Designation of Administrator to Assume Specified Responsibilities of the Board Secretary**

At the recommendation of Mr. Yorke, a motion was made by Shellenbarger, supported by Sheldon designating Assistant Business Manager Jennifer Scholtz to assume the specified responsibilities of the Board Secretary. **Roll call:** 5 yes, 0 no 1 absent; motion carried

**L. Designation of Administrator to Assume Specified Responsibilities of the Board Treasurer**

At the recommendation of Mr. Yorke, a motion was made by Lynch, supported by Reilly designating Michael Boensch to assume the specified responsibilities of the Board Treasurer. **Roll call:** 5 yes, 0 no 1 absent; motion carried

**VII. Action Items**

**A. Consent Agenda**

At the recommendation of Mr. Yorke, a motion was made by Shellenbarger, supported by Reilly to accept the consent agenda dated January 15, 2024 as presented.

**Roll call:** 5 yes, 0 no 1 absent; motion carried

**B. Approve Amended Section 125 Plan**

At the recommendation of Mr. Yorke, a motion was made by Sheldon, supported by Shellenbarger amended Hale Area Schools' existing IRC Section 125 Premium Only Plan

and to direct business office personnel to undertake all actions necessary to implement and administer the plan. Discussion occurred **Roll call:** 5 yes, 0 no 1 absent; motion carried

**C. School Resource Officer**

At the recommendation of Mr. Yorke, a motion was made by Reilly, supported by Shellenbarger to approve the School Resource Officer Agreement as presented.

**Roll call:** 5 yes, 0 no 1 absent; motion carried

**VIII. Discussion**

A. **Board Vacancy & Timeline Requirements** Discussion occurred concerning three letters of interest that have been received; it was determined that interviews will be conducted on Monday, February 5, at 6:00 pm. This meeting will be posted as a Special Meeting.

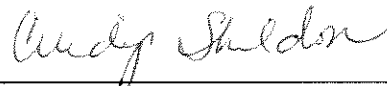
B. **Kimmerer Memorial** Much discussion and reflection occurred regarding Mr. Kimmerer and his many years of service and dedication to the District and the community overall; with his passion for athletics (basketball in particular), thoughts turned towards ways to honor his memory through the athletic program. Specific ideas will be discussed with the family.

IX. **Board Comments:** Cryderman stated how much Mr. Kimmerer will be missed; he served the community and this Board, not once but on two separate occasions, and will be greatly missed. Lynch, Sheldon, Reilly, Shellenbarger had no further comments.

**X. Adjournment**

With no further business to come before the board, a motion was made by Sheldon, supported by Lynch that the meeting be adjourned. **Roll call:** 5 yes, 0 no 1 absent; motion carried

**Meeting Adjourned at 7:10 pm**



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Cindy Sheldon, Secretary