

**REGULAR & ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION**  
**January 20, 2025**

**I. Call to Order**

The Regular & Organizational Meeting of the Hale Area Schools Board of Education was called to order by Superintendent Yorke at 6:00 pm

Present: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead  
Absent-Members: 1 - Shellenbarger  
Guests in Attendance: 35

**II. Pledge of Allegiance**

**III. Mission, Vision and Belief Statement**

**IV. Additions/deletions/corrections of agenda items: None**

**V. Student Recognition** Mr. Bowman presented certificates of achievement to students as Mr. Yorke read teacher comments aloud

**VI. NHS Presentation** Representatives of the National Honors Society presented certificates of appreciation to each Board member and relayed gratitude for their service to the district.

**VII. Guest Comments - Members of the public may address the board at this time: None**

**ORGANIZATIONAL MEETING**

**Election of officers**

**A. Board President Election**

Cryderman moved to nominate Spaw for School Board President; the motion was supported by Olmstead, and the nomination was accepted.

**Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead; 0-No; 1-absent: Shellenbarger; Motion carried

*At this time Mr. Spaw began presiding over the meeting as the newly elected president*

**B. Vice-President Election**

Cryderman moved to nominate Reilly for School Board Vice-President; the motion was supported by Sheldon, and the nomination was accepted.

**Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead;  
0-No; 1-absent: Shellenbarger; Motion carried

**C. Secretary Election**

Cryderman moved to nominate Sheldon for School Board Secretary; the motion was supported by Lynch, and the nomination was accepted.

**Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead;  
0-No; 1-absent: Shellenbarger; Motion carried

**D. Treasurer Election**

Cryderman moved to nominate Lynch for School Board Treasurer; the motion was supported by Sheldon, and the nomination was accepted.

**Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead;  
0-No; 1-absent: Shellenbarger; Motion carried

## **Designations**

### **A. Designation of Depositories for School Funds**

Motion by Cryderman, supported by Spaw to adopt resolution **25-1** designating Mercantile Bank, Northland Area Credit Union, Huntington Bank, and Michigan School District Liquid Asset Fund (MILAF) as depositories for school funds. It is also recommended that the board approve Superintendent Jeffrey Yorke, Business Manager Michael Boensch, Principal Michael Bowman, Assistant Business Manager Jennifer Scholtz, Treasurer Tara Lynch, Secretary Cindy Sheldon, and President Jeremy Spaw as authorized signatories for the General Fund. **Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead; 0-No; 1-absent: Shellenbarger; Motion carried

### **B. Student Activity & Athletic Accounts**

Motion by Olmstead, supported by Reilly to adopt resolution **25-2** to approve Superintendent Jeffrey Yorke, Principal Michael Bowman, Business Manager Michael Boensch, and Assistant Business Manager Jennifer Scholtz as authorized signatories for the Student Activity and Athletic Accounts at Huntington Bank. Any person not specifically listed shall be removed as signatories from these accounts. A minimum of Two Signatures are required and out of those two signatures one must come from the District office.

**Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead; 0-No; 1-absent: Shellenbarger; Motion carried

### **C. Food Service Account**

Motion by Olmstead, supported by Spaw to adopt Resolution **25-3** to approve Superintendent Jeffrey Yorke, Principal Michael Bowman, Business Manager Michael Boensch, and Assistant Business Manager Jennifer Scholtz as authorized signatories for the Food Service account at Huntington Bank. Any person not specifically listed shall be removed as signatories from these accounts. A minimum of two signatures are required and out of those two signatures one must come from the District office. **Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead; 0-No; 1-absent: Shellenbarger; Motion carried

### **D. Agreements and Contracts**

Motion by Sheldon, supported by Lynch to authorize the Superintendent or designee to sign contracts and agreements. **Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead; 0-No; 1-absent: Shellenbarger; Motion carried

### **E. Purchase Orders**

Motion by Olmstead, supported by Sheldon to authorize Superintendent Jeffrey Yorke, Principal Michael Bowman, and Business Manager Michael Boensch to sign purchase orders.

**Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead; 0-No; 1-absent: Shellenbarger; Motion carried

### **F. Posting Public Notice of Board Meetings**

Motion by Spaw, supported by Cryderman designating the Assistant Business Manager Jennifer Scholtz as the individual responsible for posting public notice of Board meetings.

**Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead; 0-No; 1-absent: Shellenbarger; Motion carried

**G. Determination of Fee Charged to Individuals Who Request Notice of Board Meetings**

Motion by Cryderman, supported by Reilly to charge an annual fee of \$100 to individuals who request notice of Board meetings by first class mail and no charge for notice by email. Discussion occurred **Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead; 0-No; 1-absent: Shellenbarger; Motion carried

**H. Designate Legal Counsel**

Motion by Cryderman, supported by Lynch to designate Thrun Law Firm for legal services and to approve the payment of the annual \$2,500 retainer fee. Discussion occurred **Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead; 0-No; 1-absent: Shellenbarger; Motion carried

**I. Association Memberships**

Motion by Olmstead, supported by Spaw to authorize memberships in the following associations: 1. Michigan Association of School Boards (MASB) 2. Michigan Association of School Administrators (MASA) 3. Michigan Association of Secondary School Principals (MASSP) 4. Michigan Elementary and Middle School Principals Association (MEMSPA) 5. Michigan School Business Officials (MSBO).

**Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead; 0-No; 1-absent: Shellenbarger; Motion carried

**J. Meeting Dates**

Motion by Cryderman, supported by Lynch to designate the third Monday of the month for regular meetings with the exception of June, where it will be the fourth Monday.

**Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead; 0-No; 1-absent: Shellenbarger; Motion carried

**K. Designation of Administrator to Assume Specified Responsibilities of the Board Secretary**

Motion by Cryderman, supported by Olmstead designating Assistant Business Manager Jennifer Scholtz to assume the specified responsibilities of the Board Secretary.

**Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead; 0-No; 1-absent: Shellenbarger; Motion carried

**L. Designation of Administrator to Assume Specified Responsibilities of the Board Treasurer**

Motion by Cryderman, supported by Spaw designating Michael Boensch to assume the specified responsibilities of the Board Treasurer, including:

1. Have care and custody of all monies of the School District and deposit funds of the District with a bank or banking corporation or trust company designated by the Board in the proportion and manner directed by the Board
2. Keep proper books of account
3. Keep an account of interest received from invested school funds, and credit interest received to the appropriate fund accounts
4. Pay out funds for the purposes specified by law, or, in the case of gifts or donations for the purpose for which the money is given or donated, on proper orders signed by the Secretary and countersigned by the President of the Board

**Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead; 0-No; 1-absent: Shellenbarger; Motion carried

## VIII. Reports to the Board

- A. Principal's Report** Mr. Bowman highlighted upcoming snowcoming events taking place this week, as well as an update of testing progress to date.
- B. Business Manager's Report** Mr. Boensch provided a review of the budget as well as information pertaining to the recently amended & approved Consolidated Application; he provided details related to the Filter First project including scope, challenges, unknowns, and deadlines. Mr. Boensch also informed the Board of the scheduled Administrative Review in food service, and Mrs. Scholtz gave a general overview of the process.
- C. Superintendent's Report** Mr. Yorke provided an update on teacher staffing at the secondary level. He also reviewed ideas for attracting/retaining certified teachers, and will bring a Memorandum of Understanding for implementation consideration to the Board for review at February's meeting. Other items highlighted included status updates of the basketball court dedication plaque, roof replacement and playground committee discussions.

## IX. Action Items

### A. Consent Agenda

At the recommendation of Mr. Yorke, a motion was made by Lynch, supported by Sheldon to approve the consent agenda dated January 20, 2025 as presented.

**Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead; 0-No; 1-absent: Shellenbarger; Motion carried

### B. Approve Overnight Trips for Robotics Team Competitions

At the recommendation of Mr. Yorke, a motion was made by Cryderman, supported by Sheldon to approve the overnight trip to Escanaba from March 6 - 9, and LSSU from March 20 - 22, as detailed for Robotics Team Competition. Discussion occurred

**Roll call:** 6-Aye: Cryderman, Reilly, Sheldon, Lynch, Spaw, & Olmstead; 0-No; 1-absent: Shellenbarger; Motion carried

## X. Board Comments

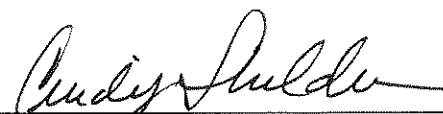
Sheldon commended about the number of graduates involved in the high school robotics program; Reilly commented about his interest in CBA class participation; Lynch & Olmstead had no comment; Cryderman asked Mr. Yorke to check on specific Building Principal requirements, and thanked Lynch & Reilly for their willingness to accept their new role on the Board; Spaw commented on the process for posting a Principal / Dean of Students position.

## XI. Adjournment

With no further business to come before the board, a motion was made by Cryderman, supported by Lynch, that the meeting be adjourned.

**Roll call:** 6 yes, 0 no, 1 absent; motion carried

Meeting Adjourned at 7:15 pm



Cindy Sheldon, Secretary

**Hale Area Schools  
Consent Agenda  
January 20, 2025**

A. Approval of Minutes

- December 16, 2024 Regular Meeting Minutes

B. Approval of Bills

- |                    |              |
|--------------------|--------------|
| • General Fund     | \$391,180.94 |
| • Food Service     | \$ 30,251.48 |
| • Athletics        | \$ 3,560.00  |
| • Student Activity | \$ 1,984.39  |