



Hale Area Schools

311 N. Washington
Hale, MI 48739
Telephone (989) 728-3551
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Transportation (989) 728-7771

POSTING DATE: March 24, 2025

POSTING DEADLINE: Until Filled

POSITION: Bus Driver

PURPOSE: Under the direction of the Transportation Supervisor, the bus driver assumes primary responsibility for the safe and timely transport of students.

PERFORMANCE RESPONSIBILITIES

- Drive a school bus according to a designated route and schedule.
- Operate a bus in various traffic, weather and road conditions with the safety of students as the priority.
- Perform daily inspection of the bus prior to beginning a route and complete form indicating the same. Report malfunctions to the Transportation Supervisor.
- Supervise students while driving, maintain a safe and orderly atmosphere, and issue appropriate disciplinary measures when necessary.
- Must be able to maintain confidentiality.
- Maintain the bus in a clean and orderly condition, sweep and empty trash.
- Refuel the bus when necessary.

MINIMUM QUALIFICATIONS

- Must be 21 or older and possess a high school diploma or equivalent
- Must possess or be able to obtain a Commercial Driver's License, Group B or higher with the P, S, and air brake endorsements.
- Must have completed, or have the ability to complete, all necessary training to be a certified school bus driver.
- Must maintain a valid Michigan Driver's License at all times and maintain a clean driving record.
- Ability to pass a Michigan State Police Criminal History background check.
- Ability to pass Federal Department of Transportation drug and alcohol testing requirements.
- Ability to meet Department of Transportation physical examination requirements.
- Ability to sit and drive for extended periods of time.

TO APPLY: Candidates must submit a letter of interest, resume, and credentials electronically to:

Mr. Jeffrey J. Yorke, Superintendent
Hale Area Schools
Email: jyorke@haleschools.net

Mission Statement: Our mission is to empower all students to be successful, lifelong learners in an ever-changing society, confident and respectful individuals who are able to live safe, happy, and active lives, and responsible citizens who make a positive contribution to their community.